

## LEADERSHIP TRAINING COURSE DESCRIPTIONS

### **WEDNESDAY, MARCH 7      6 PM – 10 PM**

#### **LTC 501 Athletic Administration: Philosophy, Leadership Organizations and Professional Development**

The flagship course of Leadership Training serves as an overview for interscholastic athletic administration. This course introduces the philosophy of educational athletics then focuses on the roles of the NIAAA, the NFHS, the State Athletic/Activity Associations, and the State Athletic Administrator's Associations. The course also previews the NIAAA Leadership Training Institute and Certification Program. It is a prerequisite for all levels of certification and includes study materials for the CAA Certification Examination.

Enrollees who will derive greatest benefit: Athletic administrators seeking to learn more about educational athletics, national organizations, and those interested in pursuing the certification process. This course is a recommended prerequisite to all other LTP courses.

Required for: RAA, CAA and CMAA Certification

#### **LTC 790 Athletic Administration: Leadership Training Instructional Methods and Techniques**

This course is designed to provide instructors with an awareness of the expectations that are placed upon them in presenting LTI courses. The course examines teaching and learning styles and provides strategies for instructors to use in teaching LTI courses. It provides for interaction between current national faculty instructors and potential LTI instructors in the exchange of ideas used in the successful implementation of courses. To instruct any LTI course, one must complete LTC 501, LTC 790 and the course that one will be instructing.

Enrollees who will derive greatest benefit: Administrators seeking to become instructors in the Leadership Training Program

### **THURSDAY, MARCH 8      8 AM – 12 NOON**

#### **LTC 502 Athletic Administration: Principles, Strategies and Methods**

This course a basic approach to the fundamentals and methods of athletic administration and alerts and educates athletic administrators regarding potential problems and possible solutions in areas such as budgets, transportation, and scheduling and parent/student/coach conflicts. The course also touches upon sample athletic/activity program philosophies, department organizational charts, activity procedures/checklist, public relations, coaching applications/assessments and emergency plans.

Enrollees who will derive greatest benefit: Inexperienced athletic administrators seeking to define and improve their operational procedures.

Required for: RAA, CAA and CMAA Certification

#### **LTC 721 Athletic Administrations: Positive Sporting Behavior-For the Love of the Game (New Course -**

**December 2011 Release)** In this course students will learn to implement appropriate strategies and techniques, designed to create a positive, productive learning environment, which will support a system that encourages character and self-discipline and **sportsmanship**. This class will provide opportunities for self assessment and reflection in regards to prior performance. In addition students will participate in class discussions, and activities which will increase their knowledge and skills of the effective components of successful character, citizenship and sportsmanship to share with their students, coaches, parents and communities.

Enrollees who will derive greatest benefit: Administrators seeking strategies and concepts to implement and/or enhance the understanding of and involvement in a positive sporting environment for staff, students and community.

### **THURSDAY, MARCH 8      9AM – 1PM**

#### **LTC 504 Athletic Administration: Legal Issues I (Risk Management)**

This course has in-depth coverage of all aspects of liability for sports injuries and risk management, including the duties imposed on athletic administrators, coaches, athletic trainers, and other athletic personnel, documentation requirements for an effective risk management program, and development of a strategic plan for risk management in the context of an interscholastic athletic program.

Enrollees who will derive greatest benefit: Administrators seeking information concerning Constitutional law and the need of exposure to causes for negligence and to legal "Standards of Care"

Required for: CAA and CMAA Certification

**THURSDAY, MARCH 8      1PM-5PM**

**LTC 625 Athletic Administration: Management of Game and Event Announcing**

This course is designed to assist the athletic administrator in understanding his/her role in managing the public address program for athletic contests. Topics include the role of the athletic administrator and announcer, announcing guidelines for addressing emergency situations, security situations, and unsportsmanlike situations, pre-game, during contest and post game announcements; halftimes; preparing student announcers and understanding sound systems. Attendees will receive announcing guidelines endorsed by the NIAAA, NAIA and the NJCAA. A CD addresses key issues regarding public address announcing and demonstrates proper and improper announcements.

Enrollees who will derive greatest benefit: Administrators interested in using contest announcement techniques to project a positive image, to assist in maintaining high standards of sportsmanship and spectator safety

**THURSDAY, MARCH 8      6PM-10PM**

**LTC 506 Athletic Administration: Legal Issues II (Title IX, Sexual Harassment)**

This course has in-depth coverage of compliance issues regarding Title IX and gender equity in an interscholastic athletic program, including the methodology for a school to perform a Title IX self-audit, and in-depth coverage of the issues and strategies related to the development of an effective policy for the prevention of sexual harassment in an interscholastic athletic program.

Enrollees who will derive greatest benefit: Administrators seeking strategies for minimizing legal challenges in each topic area

Required for: CAA Certification (January 1, 2011); CMAA Certification